

Prospectus for
Initiating a New Program
at the Current Degree Level Approved by
the Commission on Colleges

the
(name of degree program)

Submitted by:
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Blacksburg, Virginia

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UNIVERSITY OVERVIEW:

(General description of university: Research 1, number of programs, enrollment, number of faculty etc.

GENERAL PROGRAM DESCRIPTION:

(BRIEF DESCRIPTION)

RATIONALE FOR THE SUBSTANTIVE CHANGE AND ASSESSMENT OF NEED:

RATIONALE:

(See SCHEV proposal - Demand for Graduates)

ASSESSMENT OF NEED:

(See SCHEV proposal - Student demand and expected enrollment; reference and attach any supporting appendices)

DOCUMENTATION OF LEGAL AUTHORITY FOR CHANGE :

(SCHEV APPROVAL – add forms as appendices)

TIMETABLE FOR THE IMPLEMENTATION OF THE PROGRAM:

(Breakout by semester & year of program course offerings)

DESCRIPTION OF THE NEW PROGRAM:

PROGRAM DESCRIPTION:

(Introduction including mission statement and history as outlined in SCHEV proposal)

ADMISSION REQUIREMENTS AND PROCEDURES:

(As outlined in SCHEV proposal)

CURRICULUM AND PROGRAM OVERSIGHT:

(As outlined in SCHEV document; insure program oversight is included)

INSTRUCTION:

(As outlined in SCHEV document “ delivery environment” and “provisions for faculty advising and mentoring”

EXPECTED LEARNING RESULTS:

(As outlined in SCHEV proposal)

GRADUATION REQUIREMENTS:

(Specific requirements; provide documentation of policy as attachment if possible)

IDENTIFICATION OF RESOURCES:

FINANCIAL RESOURCES:

(As outlined in SCHEV document)

LIBRARY/LEARNING RESOURCES:

(need description of resource holdings in program area)

PHYSICAL RESOURCES:

(Need description of any physical resources needed such as labs, etc. These may be existing resources but they will need to be described such as number of computers)

EQUIPMENT RESOURCES:

(Same as above)

OTHER RESOURCES:

(specify)

FACULTY RESOURCES AND QUALIFICATIONS:

FACULTY RESOURCES:

(As outlined in SCHEV proposal; full-time faculty, part-time faculty, graduate assistants, course load)

FACULTY QUALIFICATIONS AND COURSES TAUGHT:

A complete listing of faculty employed to teach in the program and their qualifications are listed in the attached "Roster of Instructional Staff".

(complete and add roster)

PROGRAM ASSESSMENT AND EVALUATION:

ASSESSMENT PROCESS:

(As outlined in SCHEV proposal)

USE OF RESULTS:

(Describe how results will be (or have been use) to improve program)

APPENDICES: