



MEMORANDUM

TO: Dr. John O. Dwyer
FROM: Dr. David R. Ford
DATE: May 9, 2000
RE: Draft

As a follow-up of our telephone conversation, it would be tremendously helpful if you would review the draft material attached (1.2 Application of the Criteria – Recommendation 1) to ensure that I have captured the spirit and the intent of your advice regarding our May 15, 2000 submission. The appendices as listed on page four of the draft will be included with the final copy. A cover letter from Dr. Steger to Dr. Rogers will describe the contents of the package and make brief reference to the progress the university is making on the other four recommendations which will be addressed in the Second Follow-up Report in September, 2000.

I would appreciate a faxed response or a phone call no later than Thursday, May 11, so that I can forward the final package by the end of this week. Thank You!

DRF:ra

Attachment