

SACS VT Web Development Group
Meeting Minutes
MONDAY, MARCH 5^H, 2007

Members present: Landrum Cross, Wanda Dean, Randal Crockett, Karen Kline, Todd Ogle, Greg Kroll, Roxanne Gile, Lee Ann Hoppe, and Michael Dame, Brian McInnis, Karen Kline. Regrets – Kris Bush
Guests: Jeb Stewart (IT), Betsy Blythe (IT), Tim Mack (ANHR)

Todd Ogle opened up the meeting as he is standing in for Kris Bush and IR.

Demonstration of E-FARS

Tim Mack from ANHR, College of Agriculture demonstrated the E-FARS system. This is a faculty reporting system based on the P & T process and requirements as requested by Dr. McNamee. It can report on individual faculty member or do it as a unit review within a college drawn from senior management codes. It is able to measure a department's productivity and can do a faculty evaluation. E-FARS runs off the university Oracle system; six people have been working on it for 2½ years. The university is exploring ways of getting funding to make it available to other colleges across campus.

Faculty Credentials Software

There is a discrepancy between stored and approved syllabi and the syllabi faculty is using for their courses. For SACS it has to be the course syllabus matched to the course description. A note will be sent to department heads that they need to review this for discrepancies. Wanda suggested that David Ford and/or Karen DePauw should initiate the e-mail. We also need to be able to show credentials of qualified staff

Update on Scholar Training:

There have been three training sessions on Scholar completed with the final and fourth one on April 2nd at 10:00 am in Torgersen 3060. Response has been very favorable for these sessions. There will be a software training class focusing on both Word & Acrobat geared towards using features of this software in completing narratives for the SACS standards submissions. This will take place on Friday, April 6th at 10:00 am in Torgersen 3060. Todd also mentioned that he is working on developing an application for Christine to use as a tracking system once we enter the Verify & Edit process.

SACS Website

Todd demonstrated the SACS website, its setup and structure. The SACS website will come directly from the Presidents page. Todd will work with the Presidents office in setting that up. Todd demonstrated the architecture of the SACS site on VT pages. Todd is working with Michael Dame on the architectural template.

Update on Assessment Management Software

VT is buying the WEAVE software to help with the university wide assessment process. It is a hosted subscription based system at VCU. Ray VanDyke is working on an implementation plan for the system university wide. It will be installed and begin to be populated in April with workshops and training all around the university, these workshops will continue until the fall. The system should be displayed and available for Fall 2008. A number of schools in Virginia are using this system. What is most important is setting the program goals and learning out comes It was suggested to invite Ray to the next meeting to talk about the WEAVE implementation. Is this going to replace the Business Office assessment software which has been developed? Todd will contact Al Cooper (?) to see how their assessment management software compares. WEAVE does not include faculty assessment. The assessment management software will stand on its own as will the OPS system. Todd will put a new graphic together on the overall process for clarification.

No Further Business – Meeting Adjourned.