

MEMORANDUM

TO: Dr. Peggy Meszaros, Senior Vice President and Provost

FROM: Dr. John Eaton, Associate Provost for Graduate Studies

DATE: September 28, 1999

RE: 18 hour SACS Requirement

The Graduate School through the Commission on Graduate Studies and Policies has contacted all effected departments concerning the SACS 18 hour rule and has asked them to take steps to assure that they are in compliance with the rule.

In addition, the Commission on Graduate Studies and Policies has been asked to approve a redefinition of the responsibilities of a Graduate Teaching Assistant, such that the requirement that they have eighteen hours of graduate level coursework be included in the Graduate Teaching Assistant definition.

With completion of this action, we believe the University will be in complete compliance with the SACS requirement.